




OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS
UNIVERSITY OF THE PHILIPPINES DILIMAN

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MEMORANDUM NO. OVCAA MVLO 26-022

TO: Deans, Directors, and Heads of Academic Units

FROM: 
MARIA VANESSA B. LUSUNG-OYZON, PhD
Vice Chancellor for Academic Affairs

SUBJECT: Temporary Work Arrangements of Offices under the Office of the Vice Chancellor for Academic Affairs (OVCAA) in compliance with the directive to adopt energy conservation measures

DATE: 25 March 2026

Pursuant to Memorandum Circular No. 114, s. 2026 (issued on 6 March 2026 by Malacañang) and Memorandum No. ECLV-26-013 on UP Diliman's Initial Response to the Crisis Brought About by Iran War (issued on 23 March 2026), the following offices under the OVCAA shall implement a **common work-from-home (WFH) schedule every Friday**:

OVCAA Central Office
General Education Center
Interactive Learning Center Diliman
National Service Training Program
Office for the Advancement of Teaching
Office of Field Activities
Office of International Linkages Diliman

All offices will report on site from 8:00am – 5:00pm on all other working days.

Personnel performing essential functions are on call on WFH days and may be requested to report physically should the need arise.

This work arrangement shall remain in effect until superseded by a new memorandum or updated guidelines.

For your information and guidance.

Thank you for your usual support.