



GENERAL EDUCATION CENTER
OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS
UNIVERSITY OF THE PHILIPPINES DILIMAN

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MEMORANDUM NO. GEC-OVCAA-NAKG 22-017

TO : ALL GE OFFERING UNITS

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Dir. Edna Estifania A. Co, *UPDEPP*
ALL GE COORDINATORS
ALL GE FACULTY

THROUGH : MA. THERESA T. PAYONGAYONG, Ph.D.
Vice-Chancellor for Academic Affairs

FROM : NANCY A. KIMUELL-GABRIEL, Ph.D.
Director



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SUBJECT : Call for Proposals for Hasaan 2022: General Education (GE) Program Enhancement

DATE : 28 April 2022

Warm greetings!

This is to respectfully inform everyone that the Office of the Vice-President for Academic Affairs (OVPA) would like to invite faculty members to be part of the continuing efforts to enhance the design and delivery of the GE curriculum by submitting proposals on the following themes: (a) course redesign, (b) development of learning resources, and (c) faculty development. Attached are the OVPA Memorandum No. 2022-59, primer, proposal form and liquidation report template, for your reference and guidance.

Kindly submit the e-copy of the accomplished proposal form duly endorsed by the Institute Director/Department Chair and Dean to GEC at gec_ovcaa.upd@up.edu.ph on or before **Monday, 13 June 2022, 5:00 PM** to facilitate the endorsements by the Vice-Chancellor for Academic Affairs and the Chancellor before submitting to the UP System GE Implementation Technical Working Group for technical and administrative review. Any changes in the proposal should be communicated to the OVPA through channels. Approved project/s may be used to apply for research load credit.

Funds will be from the General Appropriations Act Fund.

Should you have any queries and concerns, please feel free to contact the GE Implementation TWG at ge.ovpaa@up.edu.ph.

Thank you and keep safe.



UNIVERSITY OF THE PHILIPPINES

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Office of the Vice President for Academic Affairs

25 April 2022

OVPAAM Memorandum No. 2022-59

For : **THE GE FACULTY**

Thru: **THE CHANCELLORS
THE VICE-CHANCELLORS FOR ACADEMIC AFFAIRS
THE GE COORDINATORS/DIRECTOR**

CRT

From : Maria Cynthia Rose Banzon Bautista
Vice President for Academic Affairs

SUBJECT: **CALL FOR PROPOSALS FOR HASAAN¹ 2022: GENERAL EDUCATION
(GE) PROGRAM ENHANCEMENT**

The [first call for HASAAN](#) aimed to continue the efforts to improve/enhance the GE Program by encouraging GE faculty to conduct workshop series or activities that would facilitate the review and delivery of a GE course. Through this program, approved projects were able to provide assessments and recommendations to improve the GE course offerings.

Following the success of the first call of HASAAN, a call is being made to invite GE faculty members to be part of HASAAN Year 2.

For more details on this call, you may refer to the [primer](#).

Kindly submit your proposal ([filled-out form](#)) on or before 13 June 2022 to your CU GE Committee/Center.

Thank you.

¹ Ang hasaán ay nangangahulugan ng tagisang-bato kung saan inihahasà/pinapatalas/pinapatalim ang mga kagamitan para higit na maging mahusay at epektibo. Maaari din itong mangahulugan ng ibayong pagsasanay upang maging bihasà o dalubhasà sa mga larangang patuloy nating nililinig at pinapaibayo. (Hasaan is a whetstone or a grindstone on which to sharpen tools. It could also mean training or continuous practice to enhance our knowledge and skills and become experts in any field of endeavor.)



Office of the Vice President for Academic Affairs

**HASAAN Year 2:
UP GENERAL EDUCATION (GE) PROGRAM ENHANCEMENT
CALL FOR PROPOSALS**

INTRODUCTION

On 9 July 2021, the Office of the Vice President for Academic Affairs (OVPA) issued the [Call for Proposal](#) for the first HASAAN: General Education (GE) Program Enhancement, which focused in improving the GE course offerings by organizing workshops, seminars, and other projects to enhance the design and delivery of the GE curriculum.

The Technical Working Group (TWG) on GE Implementation assessed the proposals submitted and approved the following for funding:

1. TALKBACK: World-changing ideas (Season 1: Dap-Ayan Digital)
2. Palihan: PS 21 Faculty Development Program Pagsasanay sa Wika, Panitikan at Kultura sa Ilalim ng Batas Militar
3. Rebyu ng mga babasahin sa Wika 1/ Filipino 40
4. Pagbabalangkas ng Estandardisadong Diyagnostikong Pagsusulit sa Batayang Kaalaman at Kasanayan ng mga Estudyanteng Mag-eeenrol sa Wika 1
5. Ang Kababaihan sa Kasaysayan ng Pilipinas_Serye ng mga Lektura para sa Pagtuturo ng Kasaysayan 4

To achieve the specific objectives of each project, online seminars, workshops, fora, and surveys were conducted. Results of these projects are then translated into assessments and recommendations for the improvement of the GE course offerings.

With the success of the first call of HASAAN, we would like to invite GE faculty members to be part of HASAAN Year 2.

What types of projects can be proposed?

Proposals on the following themes can be submitted:

- 1) Course redesign¹
- 2) Development of learning resources
- 3) Faculty development

Course redesign refers to updating of the syllabus and components of the course pack.

Development of learning resources refers to the creation or development of video resources, podcasts, digital textbooks, tutorials, and other types of learning resources.

Faculty development refers to training of GE faculty, mentoring (including peer mentoring schemes), course team building, and the like.

¹Not including common GE courses since the course redesign for common GE courses will be covered by the 2022 GE Mini Conference

Proposals should have the following scope:

- a) The project focus should be a GE course intended to be offered across the UP System as a Massive Open Online Course (MOOC)²; or
- b) The project should be a collaboration between two or more CUs.

Who can submit proposals?

Proponents can be any of the following:

- Departments/Institutes/Programs offering GE courses
- GE Centers/Committees
- GE faculty course teams (interdisciplinary or inter-CU)

What to submit?

Filled out [proposal form](#).

What is the project duration?

The project should end by 31 December 2022. Funds should be liquidated/obligated ([liquidation report template](#)) by 31 December 2022.

What is the project budget?

Project budget should not exceed Php 200,000.00. Indicate in the line item budget the classification of funds as either PS or MOOE. Funding for capital outlay/equipment not allowed.

When and where should proposals be submitted?

Proposals should be submitted to the CU GE Committee/Center on or before **13 June 2022**.

Submit proposals to the CU GE Committee/Center via email. File should be named accordingly: CU_GE Program Proposal_Course name

Contact information:

CU	Point person (Name and Position)	Email address
UP Baguio	Dr. Zenaida G. Baoanan GE Coordinator	zgbaoanan@up.edu.ph

² MOOC is defined as a "model of educational delivery" with it being "massive" means enrolment is limitless, "open" anyone can join in the classes, "online", courses are taken and done through the internet, and "course", which involves a number of classes with and course guides to meet particular learning goals for students (Educause Learning Initiative, 2013). MOOC is the latest global effort to make formal and non-formal education accessible to a vast audience, delivering information through innovative communication technologies.

UP Cebu	Dr. Shane Carreon GE Coordinator	clcarreon1@up.edu.ph
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UP Visayas	Prof. Rica P. Cainglet GE Coordinator	rpcainglet@up.edu.ph

What is the procedure for submitting proposals?

- 1) Proposals will be reviewed by the CU GE committee/center to check that it complies with the scope. If yes, then the proposal is endorsed to the System TWG on GE Implementation for final review.
- 2) CU-endorsed proposals will be reviewed by the TWG on GE Implementation.
- 3) Proponents of different proposals for the same GE course will be requested to collaborate to come up with one integrated proposal.