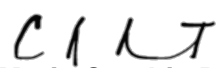**UNIVERSITY OF THE PHILIPPINES**
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Office of the Vice President for Academic Affairs

4 June 2021

OVPAA Memorandum No. 2021-85

TO	:	**Deans**
		Department Chairpersons & Institute Directors
		Program Coordinators
THRU	:	**The Chancellors and**
		The Vice Chancellors for Academic Affairs
FROM	:	**Maria Cynthia Rose Banzon Bautista**
		Vice President for Academic Affairs
SUBJECT	:	**TAKING STOCK AND GEARING UP FOR REMOTE TEACHING AND LEARNING YEAR 2**

As you know, the COVID-19 pandemic compelled the University of the Philippines to implement remote teaching/learning in AY 2020-2021 (OVPPA MEMO NO. 2020-68). Since the pandemic is still an ongoing concern, remote teaching and learning will continue in the First Semester AY2021-2022 and probably in the Second Semester AY2021-2022. While we are hoping that the pandemic situation starting January 2022 will allow us to begin blending virtual, face-to-face and experiential learning, we are not yet in a position to say that we will be transitioning to the next normal by then. To date, only medical-related courses are allowed to conduct face-to-face classes per CHED-DOH Joint Memo No. 2021-001.

Under the circumstances, there is a need for the University to begin planning for the next academic year based on a systematic assessment of the implementation of remote teaching and learning in AY 2020-2021. The System Committee on Remote Teaching and Learning (SCRTL) proposes that this assessment and planning be undertaken at a workshop with the VCAA, College Deans, Department Heads/Institute Directors, and Program Coordinators of each CU.

The said workshop, entitled "Taking Stock and Gearing UP for Remote Teaching and Learning Year 2," aims to (1) reflect on the implementation of remote teaching and learning in AY 2020-2021; and (2) plan for the AY 2021-2022. It will be held via Zoom on June 28, July 2, 5, and 7, 2021. Please see the schedule (Table 1) and program (Table 2) below.

Table 1. Schedule of workshops

Date	Time	CU
28 June 2021	8:30 AM – 12:00 PM	UP Baguio, UP Cebu, UP Manila, & UP Visayas **Click here to register**
02 July 2021	9:00 AM – 12:00 PM	UP Los Baños & UP Mindanao **Click here to register**
05 July 2021	9:00 AM – 12:00 PM	UP Diliman **Click here to register**
07 July 2021	9:00 AM – 12:00 PM	Basic Education (UP Cebu, UPD UPIS, UPRHS, and UPHSI) **Click here to register**

Table 2. Workshop program

Time	Activity
9:00 AM* – 10:00 AM	Sharing of experiences on the implementation of remote learning this AY 2020-2021
10:00 AM – 10:05 AM	Break
10:05 AM – 11:00 AM	Essentials of Program Redesign
11:00 AM – 12:00 PM	Open forum

*For June 28, 2021, the workshop will start at 8:30 AM.

Prior to the workshop, it is imperative that academic units come together to discuss and assess their implementation of remote teaching and learning in AY 2020-2021. The following guide questions may be used for the discussion/assessment:

1. With regard to any adjustments or modifications that you made at the course and program levels, please reflect on the following:
   1a. What worked?
   1b. What did not work?
2. What challenges did you face in implementing remote learning? What solutions were considered and/or implemented?
3. Based on your experience this academic year, how do you plan to implement remote teaching and learning in AY 2021-2022?

You may access the guide and template for the pre-workshop activity through this link. The outputs of the academic units shall be consolidated by the Deans prior to submission to the OVCAA for further consolidation. The outputs from the pre-workshop activity will be submitted by the VCAA on or before 21 June 2021 to OVPAA at curriculum.ovpaa@up.edu.ph (cc: records.ovpaa@up.edu.ph) and presented during the workshop.

The workshop is a kickoff to program redesign for AY 2021-2022, which will be discussed during the workshop.

After the workshop, academic units are expected to come together once again to discuss and redesign their curriculum checklist for AY 2021-2022. The expected outputs from this activity are: (1) adjusted curriculum checklist (e.g., redistribution/resequencing of courses to reduce student load per semester/term, decoupling of lab and lecture courses); (2) faculty teaching load; (3) number of TA/TFs and Lecturers, if needed; and (4) redesigned course packs, if needed. The guide to the post-workshop activity may be accessed through this link.

Thank you and stay safe.