Office of the Vice President for Academic Affairs

**EVALUATION OF THE UP GENERAL EDUCATION PROGRAM**

**Proposal Cover**

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| Date submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date received by OVPAA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| OVPAA identifier number (to be assigned by OVPAA) DTS-2021-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

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| **I. Proponent information**:  Last name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MI:\_\_\_\_\_\_  Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Constituent University: □ Baguio □ Cebu □ Diliman □ Los Baños  □ Manila □ Mindanao □ Open University □ Visayas  Highest degree:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Specialization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **II. Employment information**:  Rank: e.g. Assistant Professor 6, Professor 8 Status: □ Permanent □ Temporary |

**Information of Team Members**

(Note: Maximum of five (5) members per team including the project leader)

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| --- | --- | --- | --- | --- | --- |
| Full Name | Constituent University | Department, College | Rank | Specialization | Email Address |
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| **III. Qualifications/Relevant experiences of team members to undertake the project:** |

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| --- | --- | --- | --- |
| **IV. List of previous research/creative grants funded by UP System, if any**: | | | |
| Project | Grant | Duration | Grant Amount (in PhP) |
| Title of project 1 | ECWRG | 2014-2015 | 450,000.00 |
| Title of project 2 | OVCRD Outright Research Grant | 2013-2014 | 300,000.00 |

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**Proposal Form**

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| 1. **TITLE OF PROPOSED RESEARCH** |
| 1. **SIGNIFICANCE OF PROPOSED WORK**   (explain why work should be supported; maximum of 500 words) |
| **THEMES:**   * Values * Operations * Modality * Course level outcomes |
| **DURATION OF PROJECT**:  PHASE: (1) Framework and Instrument development (includes testing) - August - December 2021;  PHASE: (2) implementation - Jan - June 2022 |
| 1. **RESEARCH PROPOSAL** |
| 1. Abstract (maximum of 500 words) |
| 1. Significance |
| 1. Background |
| 1. Objectives |
| 1. Theoretical Framework and Methodology |
| F. Line Item Budget  You may download the form [here](https://drive.google.com/file/d/1ijtYAKkMkrU5qJ26rRkjGpa_qw0ty_4L/view?usp=sharing). Kindly separate budget for Personal Service (PS) and Maintenance and Other Operating Expenses (MOOE). Budget for project leader and team leaders' honorarium must be placed under PS. Staff under Contract of Service (COS) must be placed under professional services in MOOE. |
| 1. Work Plan and Gantt Chart |
| 1. Expected Output/s   Final report, which may published or presented in a public forum |
| H. Duties and responsibilities of the project team members |
| I. Bibliography or References |

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| **ENDORSEMENTS**:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  DIRECTOR/DEPARTMENT CHAIR DEAN  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  VICE-CHANCELLOR FOR ACADEMIC AFFAIRS CHANCELLOR |

**NOTES (please read carefully):**

1. All proposals will be subjected to technical and administrative review by the UP System GE Evaluation Technical Working Group (TWG). In signing this document, the signatories attest that the proponent has no pending accountabilities from other or previous projects/grants (e.g. terminal and/or financial reports or outputs have been completed/submitted).
2. All reviewed/revised proposals will be submitted to the OVPAA before 30 June 2021. An electronic copy of the proposal must be emailed by the GE Evaluation TWG to ge.ovpaa@up.edu.ph before the deadline set by the OVPAA.
3. Funds are from the General Appropriations Act (GAA) fund. In the LIB, sundries/contingency/incidental/misc are not allowed. Please specify details. Phase 1 funds should be liquidated by Dec 2021 and Phase 2 by 30 June 2022.
4. Any changes in the proposal should be communicated to the OVPAA through channels.
5. Approved project/s may be used to apply for research load credit (RLC).