

## General Education Center (GEC)

### Guidelines on the Teaching of GE Courses for Midyear, 2020 and 1<sup>st</sup> Semester AY 2020-21

#### I. Activities

A. Completion of Adjusted Course Requirements: activities held after the last day of classes on Apr. 30, 2020 shall enable students to complete adjusted course requirements (see OVCAA Appendix \_\_\_\_).

1. 'Adjusted course requirements' refers to adjusted delivery and assessment of courses, as determined by the faculty, due to the disruption of the regular semester schedule by the ECQ, limited access to internet among many students (and faculty in some cases), and the uncertainty regarding when classes can resume given the continuing threat of contagion, among others. (Implementing Guidelines, Definition)
2. Departments/Faculty shall prepare the necessary 'adjusted course requirements' which shall allow them to make an assessment of academic performance if they have not done so yet and communicate the same in a timely manner to their students. (UP System Policy No. 1, a, iii)

B. Academic Imperative: All Heads of GE Offering Units shall discuss among the GE faculty the necessary adaptation and come to a consensus regarding adjustments in the course requirements without sacrificing the required minimum competencies of the course.

C. Preparation for GE Course Teaching and Learning: The available template (see Form 1. Preparations for GE Course Teaching and Learning) shall be accomplished and submitted to the General Education Center (GEC) via email at [gec\\_ovcaa.upd@up.edu.ph](mailto:gec_ovcaa.upd@up.edu.ph) before the start of Midyear Term 2020 (only for GE course offerings during this term) and before the start of the 1<sup>st</sup> Semester AY 2020-2021. GEC shall compile the submitted Preparations for GE Course Teaching and Learning for documentation and shall be used to formulate guidelines and develop assessment tools for the UPD GE courses/program, etc.

Given the uncertainty of the times, these preparations can extend to the 2<sup>nd</sup> Semester AY 2020-2021.

### Form 1. Preparations for GE Course Teaching/Learning for \_\_\_\_MYT 2020/ \_\_\_\_1<sup>st</sup> Semester AY2020-2021

GE Offering Unit	GE Course Code, Course Number and Course Title	Approved Course Content and Requirements	Preparations for GE Course Teaching/Learning

#### II. Guidelines for Conducting GE Courses

1. Departments/faculty shall ensure that the course requirements consider the crisis conditions under which the students are required to comply with the requirements. (BOR Policy No. 1, a, iv)
2. No face-to-face or residential classes for the Midyear Term and 1<sup>st</sup> Semester, AY 2020-2021. (OAT: Post-ECQ Guidelines on Teaching-Related Academic Policies and Functions)
3. Faculty-designed synchronous and asynchronous remote classes can be conducted. (OAT: Implementing Guidelines and Post-ECQ Guidelines on Teaching-Related Academic Policies and Functions)
4. Adjusted course requirements can take the form of an examination. (Implementing Guidelines 4.2) Alternative forms of summative assessment (e.g. reflection paper or critical analysis) can be considered in lieu of exams. (Implementing Guidelines 4.2.1.2)
5. Colleges/Departments shall determine the parameters for the assessment of their students' academic performance, likewise considering the current crisis situation. (OAT: Post-ECQ Guidelines on Teaching-Related Academic Policies and Functions)

#### III. Suggested Teaching Strategies based on OAT Post-ECQ Guidelines on Teaching-Related Academic Policies and Functions

1. **Completely Independent Learning or Individualized Instruction.**
2. **Blended Teaching and Learning (if the health situation permits).** Blends both synchronous and asynchronous modes of content delivery in a week with opportunities for face-to-face interactions.

### 3. Remote Teaching and Learning.

4. **Encourage team teaching.** Collaboration is encouraged especially for faculty members who are unable to completely carry out remote instruction. This can extend to sharing of materials, discussion of appropriate learning strategies and assessment tools for student's learning and performances, threshing out of problems and obstacles in the course of teaching, creating feedback mechanism, and finding solutions to every problem encountered.

## IV. Sources of Teaching/ Learning Materials

The GEC offers e-copies of GE teaching and learning materials (e.g. approved GE course syllabi and System GE courses' module study guides and readings) which are available upon request.

The System GE courses' module study guides and readings are also accessible through UVLe. Faculty teaching the System GE courses can request to open their respective UVLe courses via CRS (Instructor Dashboard) or through ILC Diliman Helpdesk (<https://helpdesk.ilc.upd.edu.ph/>).

Additional guidelines by the Office of the Vice President for Academic Affairs released through the Memorandum No. OVCAA-MTTP 20-001-A on the Access Point to GE Portal, prescribes GE faculty to create an UVLe course page to give GE classes access to the common modules in UVLe. After creating course pages, GE faculty can request the GE common module block through the ILCD Helpdesk. (Refer to detailed ILCD guidelines above on how to create courses.)

Students can access the course page through any smart device; UVLe is mobile- responsive. In addition, most contents are accessible through Moodle Mobile (a mobile application for any Moodle site). Moodle Mobile has an offline feature which allows students to download a resource and access it offline next time. More details are provided at [dilc.info/moodlemobile](http://dilc.info/moodlemobile).

## GE Offering Units and GE Courses

### Arts and Letters Cluster

GE Offering Units	Course Code and Number	Course Title
CAL-DAS	Art Stud 2	Art Around Us: Exploring Everyday Life
CAL-DAS	ARTS 1	Critical Perspectives in the Arts
CAL-DAS	PHILARTS 1	Philippine Arts and Culture
CAL-DECL	CW 10	Creative Writing for Beginners
CAL-DECL	Eng 11	Literature and Society
CAL-DECL	Eng 12	World Literatures
CAL-DECL	Eng 13	Writing as Thinking
CAL-DECL	Eng 30	English for the Professions
CAL-DFPP	Fil 18	Oryentasyong Filipino sa Akademikong Pagsulat
CAL-DFPP	Fil 40	Wika, Kultura, at Lipunan
CAL-DFPP	MPs 10	Ang Hiwaga at Hikayat ng Panulat sa Filipino
CAL-DFPP	Pan Pil 17	Panitikan at Kulturang Popular
CAL-DFPP	Pan Pil 19	Sexwalidad, Kasarian at Panitikan
CAL-DFPP	PS 21	Wika, Panitikan at Kultura sa Ilalim ng Batas Militar sa Pilipinas
CAL-DSCTA	Speech 30	Public Speaking and Persuasion
CAL-DSCTA	Theatre 11	Dula at Palabas
CAL-DSCTA	Theatre 12	Acting Workshop
CFA	FA 28	Arts in the Philippines
CFA	FA 30	Art Pleasures
CMC-UPFI	Film 10	Sining Sine
CMC-UPFI	Film 12	Sine Pinoy

### Management and Economics Cluster

GE Offering Units	Course Code and Number	Course Title
SE	Econ 11	Markets and the State

## Science and Technology Cluster

GE Offering Units	Course Code and Number	Course Title
ASP	Arkiyoloji 1	Ang Pilipinas: Arkiyoloji at Kasaysayan
ASP	Archaeo 2	Archaeological Heritage: The Past is not a Foreign Land
CA	L Arch 1	Designing Eden: Introduction to Philippine Landscape Architecture
CHE-DFSN	FN 1	Food Trip
COE-GE	GE 1	Earth Trek
COE-ICE	DRMAPS	Disaster Risk Mitigation, Adaptation, and Preparedness Strategies
CS-IB	Bio 1	Contemporary Topics in Biology
CS-IC	Chem 1	Chemistry: Science that Matters
CS-IESM	Env Sci 1	Environment and Society
CS-IM	Math 2	Mathematics in Everyday Life
CS-IM	MATH 10	Mathematics, Culture, and Society
CS-MSI	MS 1	Oceans and Us
CS- NIGS	Geol 1	Our Dynamic Earth
CS-NIMBB	MBB 1	Biotechnology and You
CS-NIP	Physics 10	Physics and Astronomy for Pedestrians
CS-SSP	STS 1	Science, Technology and Society
SLIS	LIS 10	Information and Society

## Social Sciences and Law Cluster

GE Offering Units	Course Code and Number	Course Title
CIS	SEA 30	Asian Emporiums: Networks of Culture and Trade in Southeast Asia
CSSP	SAS 1	Self and Society
CSSP	Soc Sci 1	Foundations of Social Science
CSSP	Soc Sci 3	Exploring Gender and Sexuality
CSSP-Anthro	Anthro 10	Bodies, Senses and Humanity
CSSP-Geog	Geog 1	Places and Landscapes in a Changing World
CSSP-History	KAS 1	Kasaysayan ng Pilipinas
CSSP-History	Kas 2	Ang Asya at ang Daigdig
CSSP-Ling	Lingg 1	Ikaw at Wika Mo
CSSP-Philo	ETHICS 1	Ethics and Moral Reasoning in Everyday Life
CSSP-Philo	Philo 1	Philosophical Analysis
CSSP-Philo	Philo 10	Approaches to Philosophy
CSSP-Philo	Philo 11	Logic
CSSP-Poli Sci	Soc Sci 2	Social, Economic and Political Thought
CSSP-Socio	Socio 10	Being Filipino: A Sociological Exploration