

OFFICE OF THE VICE-CHANCELLOR  
FOR ACADEMIC AFFAIRS

DIRECT LINE: (632) 928-2889  
VoIP TRUNKLINE 981-8500 LOCAL: 2583  
FAX:: (632) 928-2889  
E-MAIL: [ovcaa@ovcaa.upd.edu.ph](mailto:ovcaa@ovcaa.upd.edu.ph)

MEMORANDUM NO. OVCAA-BMP 15-032

TO : ALL DEANS, DIRECTORS AND HEADS OF UNITS  
ALL FACULTY MEMBERS

FROM : BENITO M. PACHECO, Ph.D.  
Vice-Chancellor for Academic Affairs

SUBJECT : Upcoming Creation of an Administrative GE Center

DATE : 14 January 2015

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This is to inform everyone that the University Council Executive Committee, in its meetings in November and December 2014, discussed and approved the general proposal to establish a new office under the OVCAA to be called "General Education Center."

It may be recalled that various ideas of a GE Center were previously discussed in the 2014 UP Diliman GE Conference.

The general functions of the GE Center shall be:

- Coordination
  - Support inter-disciplinary nature of GE courses by coordinating with and among faculty members from various colleges/units who can teach each course;
  - Compile and disseminate GE instructional materials; and
  - Plan and conduct workshops and training programs to enhance instruction.
- Research
  - Review and evaluate the GE program and GE courses; and
  - Support GE-related research projects.
- Incubation
  - Provide support to colleges/units in the development of concepts, pedagogies, materials, and all resources pertaining to GE courses.

More details about the 2014 UP Diliman GE Conference may be accessed online through the following links:

1. Conference Proceedings:  
[http://issuu.com/odi-ovcaa/docs/ge\\_conference\\_proceedings](http://issuu.com/odi-ovcaa/docs/ge_conference_proceedings)
2. Conference Proceedings Annexes:  
[http://issuu.com/odi-ovcaa/docs/upd\\_ge\\_conference\\_annexes](http://issuu.com/odi-ovcaa/docs/upd_ge_conference_annexes)
3. Conference Photo Documentation:  
<http://share.snacktools.com/FEAF5E7D75E/b7xu3zd4>

While formalizing the creation of the GE Center, the OVCAA welcomes additional suggestions. Please send your suggestions to our office on or before 30 January 2015.